

TILSWORTH PARISH COUNCIL EQUALITY AND DIVERSITY POLICY

Our Commitment to Equality and Diversity

Tilsworth Parish Council is committed to encouraging equality and diversity and eliminating unlawful discrimination within the Council (including staff, councillors, volunteers and contractors) and in the delivery of its service to the public. Our aim is to treat people with respect. Our aim is to encourage all staff, councillor, volunteers and contractors to give their best and treat each other and members of the public with respect. The aim of this policy is to provide a framework for:

- Providing equality, fairness and respect for all in delivering our services and in our governance and employment practices
- Not unlawfully discriminating in delivering our services and in our governance and employment practices, in relation to the Equality Act 2010 protected characteristics of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race (including colour, nationality, and ethnic or national origin), religion or belief, sex (gender) and sexual orientation
- Opposing and avoiding all forms of unlawful discrimination. This includes in delivery of our services to the public, in our governance, employment conditions, recruitment practices and in training or other developmental opportunities

The Council commits to:

- Encourage equality and diversity in the delivery of our service and within our governance and employment practices as this is good and proper practice and helps us to make the most of skills and deliver our services well
- Create a service-delivery and working environment free of bullying, harassment, victimisation and unlawful discrimination, promoting dignity and respect for all, and where individual differences and contributions are recognised and valued. This commitment includes training staff and councillors about their rights and responsibilities under this policy. Responsibilities include staff conducting themselves to help the organisation provide equal opportunities in employment, and prevent bullying, harassment, victimisation and unlawful discrimination
- All staff should understand they, as well as their employer, can be held liable for acts of bullying, harassment, victimisation and unlawful discrimination, in the course of their employment, against fellow employees, customers, suppliers and the public • Take seriously complaints of bullying, harassment, victimisation and unlawful discrimination by fellow employees, customers, suppliers, visitors, the public and any others in the course of the organisation's work activities
- Make opportunities for training, development and progress available to all staff and councillors, who will be helped and encouraged to develop their full potential, so their talents and resources can be fully utilised to maximise the efficiency of the council.

- Ensure decisions concerning staff, councillors, parishioners and those supplying services to or consulting with the Parish Council are based on merit whilst taking into account any exemptions and exceptions allowed or otherwise under the Equality Act.
- Review employment practices and procedures when necessary to ensure fairness. Ensure employment processes remain current and in line with changes in employment law.
- Inappropriate behaviour including Acts of bullying, harassment, victimisation and unlawful discrimination will be dealt with as misconduct and managed under the organisation's grievance and/or disciplinary procedures where relevant.
- Particularly serious complaints could amount to gross misconduct, leading to suspension or dismissal in the case of councillors or staff.
- The Council reserves the right to take steps to protect its members and staff in cases of inappropriate behaviour to them, including by councillors and members of the public.
- In the case of councillor misconduct, complaints may be made to the District Council Monitoring Officer, under the Council's Code of Conduct.
- Sexual harassment may amount to both an employment rights/Code of Conduct and a criminal matter.